

Application for Death Certificate

This application is to obtain a death certificate for subjects who were deceased in Ontario

You must enter as much information as possible. If information is missing or does not match the original marriage registration there may be delays in processing your application.

Although you can fill out the application online, you cannot save or email it. Please type, print and sign the application then fax, scan and email or mail your application to us. A receipt, along with your order information, will be issued and sent to you by email or mail.

Important Note: Applications are processed upon receipt. As such, we cannot change or cancel applications once received.

Contact Information

Death Certificates need to be signed for by the person named in the contact information section below. If the person named below is not available, the courier will leave a delivery notice. Rush service is not available for delivery outside of Canada.

Name: _____ Organization/Firm: _____

Mailing Address Telephone Number: (_____) _____ Extension: _____

Daytime Telephone Number: (_____) _____ Extension: _____

Mailing Address: _____ Apartment: _____ Buzzer Code: _____

City: _____ Prov./State: _____ Country: _____ Postal/Zip Code: _____

Email Address: _____ (If no email address is provided, your receipt will be mailed)

Application

Name of Deceased : _____
First Name Middle Name(s) Last Name

Reason Certificate Required: Immigration Pension Benefits Insurance Estate Settlement

Other: _____

Date of Death: _____
Month Day Year

Male Female Age of Subject at Time of Death: _____

Place of Death: _____, ONTARIO

Marital Status at Time of Death: Single Married Divorced Widowed Common-law Undetermined

Mother's Name : _____
First Middle Name(s) Last (at birth)

Father's Name : _____
First Middle Name(s) Last (at birth)

If the subject was married/common law at the time of death, please provide the deceased spouse/partner's name.

Deceased Spouse/Partner's Name : _____
First Middle Name(s) Last (at birth)

Death Certificate Payment Information & Authorization

All delivery times quoted are average delivery times, and cannot be guaranteed.

- ___ Qty. – Death Certificate – 15 to 20 business days – \$62.25 each (includes all taxes and shipping costs)
- ___ Qty. – Death Certificate – Rush – 5 business days – \$92.25 each (includes all taxes and shipping costs)
- ___ Qty. – *Certified Copy of Death Registration – 15 to 20 business days – \$69.25 each (includes all taxes and shipping costs)
- ___ Qty. – *Certified Copy of Death Registration – Rush – 5 business days – \$99.25 each (includes all taxes and shipping costs)

If applying for a Certified Copy of Death Registration, specify your relationship to the deceased: _____
(must be Next of Kin)

*A Certified Copy of Death Registration is restricted to Next of Kin (Spouse, Common Law Partner, Mother, Father, Daughter, Son, Sister, or Brother). If all Next of Kin are deceased the extended Next of Kin may apply (Grandmother, Grandfather, Aunt, Uncle, First Cousin, Nephew, Niece, or Grandchild).

Recent Deaths – A certificate will be issued upon completion of the death registration. The registration takes approximately 12 weeks from the date of death. Rush service is not available for deaths that took place within the last 12 weeks. Please contact the Registrar's Office at 1-800-461-2156 if you do require a certificate for a recent death on a rush basis.

Deaths Prior to 1991 – Death Certificate applications where the death took place prior to 1991 normally take longer to process. Rush service is not available.

Deaths Prior to 1980 – Deaths prior to 1980, may not be in electronic format. When applying for a Death Certificate for a death that occurred prior to 1980, it can take up to an extra 6-8 weeks for the registration to be converted into electronic format before processing can be completed. Rush service is not available.

Delivery Outside Canada – Rush service is not available for delivery outside of Canada.

Credit Card Type:    (or) Phone me for credit card details (**cardholder must still sign below**).

Credit Card Number: _____ Exp. Date: _____

Name of Cardholder: _____
(Type/Print Name)

Date: _____ Signature: _____

By signing below, you are authorizing Express Legal to request a Certificate of Death. Your certificate will be sent to you directly from the government agency. If you are the Next of Kin and you are applying for a Certified Copy of the Death Registration, by signing below, you are certifying that you are the Next of Kin or, that the Next of Kin is deceased and you are the Extended Next of Kin. **Applications without a signature will not be processed.**

Name: _____
(Type/Print Name)

Date: _____ Signature: _____

If paying by money order or certified cheque please mail the completed application along with your payment. All personal cheques will be subject to bank clearing and may take up to 7 days. Any applications received with a personal cheque will be held until such time as the cheque clears. **Payment must be made payable to 'Express Legal'.**

Please return your completed application by either:

Toll-Free Fax: 1-866-265-6300

Scan & Email: support@expresslegal.ca

Regular Mail: Express Legal, 79 - 622 Front Street, Nelson, BC V1L 4B7